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NOTICE OF MEETING

Meeting	River Hamble Harbour Management Committee
Date and Time	Friday, 8th December, 2023 at 10.00 am
Place	Victory Hall, 27 Warsash Road, Warsash, SO31 9HW
Enquiries to	members.services@hants.gov.uk

Carolyn Williamson FCPFA
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website and available for repeat viewing, it may also be recorded and filmed by the press and public. Filming or recording is only permitted in the meeting room whilst the meeting is taking place so must stop when the meeting is either adjourned or closed. Filming is not permitted elsewhere in the building at any time. Please see the Filming Protocol available on the County Council's website.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

3. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Personal Interest in a matter being considered at the meeting should consider, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

4. DEPUTATIONS

To receive any deputations notified under Standing Order 12.

5. MINUTES OF THE PREVIOUS MEETING HELD ON 15 SEPTEMBER 2023 (Pages 5 - 8)

To approve the minutes of the Committee held on 15 September.

6. TERMS OF REFERENCE - UPDATE (Pages 9 - 14)

To review the Terms of Reference of the Management Committee.

7. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES (Pages 15 - 22)

To receive the report of the Harbour Master.

8. ENVIRONMENTAL UPDATE (Pages 23 - 28)

To receive the Environmental Update on the environmental management of the Hamble Estuary between September and November 2023.

9. RIVER HAMBLE 2023-24 FORECAST OUTTURN AND 2024-25 BUDGET (Pages 29 - 48)

To present the 2023/24 outturn forecast as at the end of September 2023 and the proposed 2024/25 budget.

10. REVIEW OF FEES & CHARGES (Pages 49 - 54)

To summarise a review of fees and charges applicable to the River Hamble.

11. FORWARD PLAN (Pages 55 - 60)

To present the agenda plan for meetings of the Committee in 2024.

Dates of future meetings:
22 March, 14 June, 20 September

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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Agenda Item 5

AT A MEETING of the River Hamble Harbour Management Committee of
HAMPSHIRE COUNTY COUNCIL held at Victory Hall on Friday, 15th
September, 2023

Chairman:
Councillor Hugh Lumby

- * Councillor Pal Hayre
- * Councillor Graham Burgess
- * Councillor Mark Cooper
- Councillor Rod Cooper
- * Councillor Barry Dunning
- * Councillor Alexis McEvoy
- * Councillor Sarah Pankhurst
- * Councillor Stephen Philpott
- * Councillor Lance Quantrill
- * Councillor Pamela Bryant

Co-opted members

- Nicola Walsh, River Hamble Boatyard and Marina Operators Association
- * Councillor Joanne Burton, Fareham Borough Council
- Captain Steven Masters, Associated British Ports
- * Councillor Jonathan Williams, Winchester City Council
- * John Selby, Royal Yachting Association
- Andy Valentine, Association of River Hamble Yacht Clubs
- Ian Cooke, British Marine

*Present

This meeting was chaired by the Vice Chairman, Councillor Pal Hayre, as the Chairman had sent his apologies on this occasion.

82. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Lumby, Councillor Cooper, Councillor Achwal, Ian Cooke, Nicola Walsh and Steven Masters.

83. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the

meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

84. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 16 June 2023 were agreed as a correct record.

85. DEPUTATIONS

There were no deputations.

86. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed new members to the Committee – Councillor Steve Holes from Eastleigh Borough Council and Councillor Jonathan Williams from Winchester City Council (who was attending as a deputy for Councillor Achwal).

87. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES

The Committee considered the report regarding incidents and events in the Harbour.

With regards to section 6 of the report, officers recorded their thanks to PC Tim Bright from Hampshire Constabulary who had worked alongside the Harbour Authority team in addressing incidents of antisocial behaviour on and around the River. Members queried whether CCTV could be used to help address these issues. It was confirmed that cameras previously installed had been vandalised, however some new CCTV had recently been installed at Warsash and the possibility of additional cameras elsewhere would be explored.

Members noted that the Harbour Authority website had been re-designed and were encouraged by officers to review and feedback their comments.

In response to a Member question regarding section 7.40 of the addendum, it was confirmed that the incident was still under investigation by the Environment Agency.

RESOLVED:

That the Committee supports the contents of the report to the Harbour Board.

88. ENVIRONMENTAL UPDATE

The Committee considered the report with an update on environmental matters.

In response to a Member query, it was confirmed that the native oysters used for the Solent Oyster Restoration Project (see section 5 of the report) had derived

from Wales and that all oyster underwent a biosecurity process before entering the River.

RESOLVED:

That the Committee notes and supports the report.

89. **HARBOUR WORKS CONSENT APPLICATION - QUAY WALL
REFURBISHMENT & PONTOON WORKS AT RIVERSIDE BOATYARD**

The Committee considered the Harbour Works Application as set out within the report.

Officers noted that pre-application advice is often sought by applicants which had proven a good use of time and resources in supporting potential Harbour Works Consent applications.

With regard to section 24 i and 24 iii in the report, the process for undertaking Habitats Regulations Assessments of potential impacts on designated sites was explained to the Committee.

RESOLVED:

That the River Hamble Harbour Management Committee recommends to the River Hamble Harbour Board to approve Harbour Works Consent for the proposal set out in paragraph 4 of the report and subject to the following conditions:

- a. The proposal is to be built in accordance with the details, plans and method set out in paragraph 4.
- b. The applicant should ensure that only coatings and treatments that are suitable for use in the marine environment are used in accordance with best environmental practice. All reasonable precautions will be undertaken to ensure no pollutants enter the waterbody.
- c. The applicant should ensure that all equipment, temporary structures, waste and/or debris associated with the licensed activities is/are removed upon completion of the licensed activities.
- d. Necessary measurements of the new facilities to be made to calculate the new annual rate of Harbour Dues payable by the boatyard.
- e. The development must be completed within 3 years from the date of the approval granted by the Harbour Board.

90. **ANNUAL REVIEW OF BUSINESS PLAN**

The Committee reviewed the report presenting the Harbour Authority Business Plan.

Members were encouraged to review the Plan and feedback to the Marine Director at any time throughout the year.

RESOLVED:

That the River Hamble Harbour Management Committee reviews the Business Plan and proposes any suitable revisions and additional items for consideration by the River Hamble Harbour Board.

91. **FORWARD PLAN FOR FUTURE MEETINGS**

The Committee considered the report with regard to the future business items for the Committee and Harbour Board agendas.

RESOLVED:

That the Committee notes the report.

HAMPSHIRE COUNTY COUNCIL

Decision Report

	River Hamble Harbour Management Committee River Hamble Harbour Board
Date:	8 December 2023 13 January 2024
Title:	Review of Terms of Reference
Report From:	Director of People and Organisation

**Contact
name:**

Democratic and Member Services

Email:

Members.services@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to carry out an administrative review of the Terms of Reference of the River Hamble Harbour Board and the River Hamble Harbour Management Committee, set by the County Council in May 2005 when the new arrangements were established.

2. Recommendation(s)

To approve the updated Terms of Reference of the River Hamble Harbour Board and the River Hamble Harbour Management Committee.

3. Executive Summary

3.1 The changes proposed are summarised below. The Board will submit these terms of reference to the Council for approval.

Harbour Board

3.2 To reflect the evolved practices appointments to the Board, which are approved by the Council and the change in Director job title.

3.3 All appointments are made for four years. The composition and role of the Board are unchanged.

Management Committee

3.3 To reflect changes of name in two of the Co-opted organisations:

Original title	New title
Ship and Boat Builders' National Federation	British Marine
Docks Board	Associated British Ports

4 Contextual information

The terms of reference as proposed to be amended are set out in full below.

4.1 Harbour Board

TERMS OF REFERENCE

RIVER HAMBLE HARBOUR BOARD

1. Functions Delegated

The functions of the County Council in the capacity of harbour authority for the River Hamble.

2. Legal Status

A committee established further to S.101(1) and S.102(1) Local Government Act 1972, to which political proportionality applies.

3. Chair and Membership

The Board comprises seven members, as follows:-

3.1 The Chairman of the Board to be appointed by the County Council.

3.2 Two Members of the County Council. Subject to proportionality being maintained, these to be:

- one Member representing a County Council division within the administrative boundary of Eastleigh Borough Council, and
- one Member representing a County Council division within the administrative boundary of Fareham Borough Council.

3.3 Three co-opted members with relevant skills and experience in the following areas:

- recreational sailing;
- marine industry;
- environmental management.

3.4 The County Council's Marine Director, or other representative nominated from time to time by the relevant HCC Director.

3.5 The appointments referred to in paragraphs 3.2 and 3.3 shall be made by the County Council .

4. Term of Office

4.1 The term of office of the Chairman shall be the period between his appointment and the first full meeting of the County Council after the next following County Council elections.

4.2 The term of office of those Board members appointed further to Paragraph 3.5 above shall be for a term of four years.

4.3 Casual vacancies in appointments referred to in Paragraphs 3.2 and 3.3 shall be filled further to Paragraph 3.5 above. Those appointed to fill a casual vacancy shall continue in office until the date at which the term of office would have expired, had the casual vacancy not arisen.

5. Voting

5.1 All Board members other than the member appointed under Paragraph 3.4 above shall be entitled to vote (Note: co-opted members are entitled to vote further to S.13 (4) (g) Local Government and Housing Act 1989 and Regulation 4 of the Local Government (Committees and Political Groups) Regulations 1990, as the Board is established exclusively to discharge the Council's functions as a harbour authority).

5.2 In the event of there being an equal number of votes for and against a particular proposition, the Chairman shall have a casting vote.

6. Quorum

6.1 The quorum for meetings is **three**, including at least two Members of the Council.

7. Frequency of Meetings

7.1 The Board will normally meet once in every two months.

4.2 Harbour Management Committee

TERMS OF REFERENCE

RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE

1. Functions

1.1 To advise the River Hamble Harbour Board on the discharge of its powers, functions and obligations.

2. Legal Status

2.1 A sub-committee of the River Hamble Harbour Board established further to Article 12 of the River Hamble Harbour Revision Orders 1969 to 1989.

3. Chair and Membership

3.1 The following bodies are each entitled to appoint one member to the Committee:

- Associated British Ports (the Docks Board¹)
- the Royal Yachting Association
- the Association of Hamble River Yacht Clubs;
- British Marine (the Ship and Boat Builders National Federation²)
- the River Hamble Boatyard and Marine Operators' Association;
- a representative of Berth and Mooring Holders³
- Fareham Borough Council;
- Eastleigh Borough Council;
- Winchester City Council.

Each body is entitled to nominate a person or persons to act as deputies for that member, provided that due notification of that appointment is given to the Chief Executive. A person so nominated may attend and vote and take part in any proceedings or business of the Management Committee in the place of the appointed person.

3.2 The Committee shall include at least nine Members appointed by the County Council, so that at least a majority of the members of the Committee are Members of the County Council. Proportionality applies to these appointments. The Chairman shall be appointed by the Council.

3.3 No member of the Board shall also serve as a member of the Committee.

4. Term of Office

4.1 All appointing bodies are asked to make appointments for a period of four years. There is no bar on re-appointment at the end of that period.

4.2 All appointments of Members further to Paragraph 3.1 will be for the period until the next following County Council elections.

¹ Per the Statutory Instrument

² Per the Statutory Instrument

³ Role added on the recommendation of the Governance Committee 26 June 2008

5. Voting

5.1 All Committee members are entitled to a vote. In the event of there being an equal number of votes for or against a particular proposition, the Chairman shall have a casting vote.

6. Quorum

6.1 The quorum for meetings is one quarter of the membership i.e.: five.

7. Frequency of Meetings

7.1 The Committee will normally meet quarterly, subject to there being sufficient business.

5. Finance

There are no financial implication arising from this report.

6. Performance

There are no financial implication arising from this report.

7. Consultation and Equalities

The report has been reviewed by the Harbour Board and the Committee

8. Climate Change Impact Assessment

There are no implications for climate change from this report.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes/no
People in Hampshire live safe, healthy and independent lives:	yes/no
People in Hampshire enjoy a rich and diverse environment:	yes/no
People in Hampshire enjoy being part of strong, inclusive communities:	yes/no

Other Significant Links

Links to previous Member decisions:	
<u>Title</u> Appointment of the Harbour Board and Committee	<u>Date</u> 16 May 2005
Governance of the River Hamble Governance (Governance Committee)	26 June 2008
Direct links to specific legislation or Government Directives	
<u>Title</u> River Hamble Harbour Revision Orders	<u>Date</u> 1969 to 1989.

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Management Committee
Date:	8 December 2023
Title:	Marine Director and Harbour Master's Report and Current Issues
Report From:	Director of Universal Services

Contact name: Jason Scott

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to record formally RHHA patrol operations and inform the Duty Holder of significant events and trends having a bearing on the Marine Safety Management System.

Recommendation

2. It is recommended that the River Hamble Harbour Management Committee supports the contents of this report to the Harbour Board.

Executive Summary

3. This report summarises the incidents and events which have taken place in the Harbour and addresses any issues currently under consideration by the Harbour Master.

Contextual Information

Patrols

4. The Harbour has been patrolled by the Duty Harbour Master at various times between 0700 and 2230 daily. Mooring and pontoon checks have been conducted daily throughout the period.

Issues

5. **Bridge Repair Works Warsash** – Planned works have commenced at our Bridge at Warsash to re-sheath ten supporting piles. This work will extend the life of the Bridge by an estimated 50 years and negate the requirement for full and more expensive replacement at its forecast end of life in 2032. This prudent engineering will therefore have a positive effect on the Asset Replacement Reserve in the mid and long term which will be fully reported on in the Spring round of meetings. Access to the Warsash Hammerhead is via the alternative Link Span route. Works are expected to be complete in mid December.

6. **Harbour Master's Safety Newsletter 2/23** – The second of our routine safety newsletters has been issued to highlight trends witnessed over the Summer. It is available on our new website [riverhamble-SafetyNewsletter2-2023.pdf \(hants.gov.uk\)](#) and has been sent to all recorded resident and visiting vessels.

Appendix 1 To Marine
Director Report

Incidents and Events

- 7.01 03 Oct. Preparations for the arrival of Sea Cadets' vessel. First Aid equipment checks.
- 7.02 04 Oct. Light traffic. Moorings check on behalf of the Moorings Officer.
- 7.03 05 Oct. Light traffic. Yard clearance work.
- 7.04 06 Oct. Support to new Natural England officers – river familiarisation.
- 7.05 07 Oct. Pontoon inspections. Liaison with the owner of a small yacht berthed on Lands End foreshore.
- 7.06 08 Oct. Tow of a yacht with propulsion failure in the Main Channel off Hamble to its proper mooring.
- 7.07 09 Oct. Formal Notice to Move given to the owner of the yacht at 7.05. Recovery of vandalised RHHA safety signage at Hamble Jetty for replacement. Mooring tackle check on two mid-stream moorings. Liaison with licence holders to achieve repair.
- 7.08 10 Oct. Continuous pontoon measurement for prospective licence holder. Cleat replacement at HM Jetty Warsash following damage by a visiting vessel. Yard clearance work.
- 7.09 11 Oct. Assistance given to a yacht pinned to her berth by the prevailing wind. Support to a commercial vessel requiring emergency black water pump-out. Club racing mark recovered from foreshore near the Pink Ferry Hut and returned to Club. Recovered plastic sheet from the Main Channel off Hamble. Routine inspection of RHCP jetty.
- 7.10 12 Oct. Refurbishment of Grace Dieu marker buoy. Jetwash and speed trial of APOLLO in Southampton Water.
- 7.11 13 Oct. Light traffic in stronger winds.
- 7.12 14 Oct. Liaison with a mid-stream mooring holder reporting a break-in and theft South of Crableck. Reported to the Police. Liaison with a mid-stream mooring holder regarding failed pontoon tackle.
- 7.13 15 Oct. Stopped and warned the driver of a tender for speeding in the Upper River.
- 7.14 16 Oct. New commercial mooring line make-up and fit. Yard work - dismantling of large branches recovered from the Main Channel.
- 7.15 17 Oct. Tender survey at Warsash and Hamble Jetties. Re-secured a loose cover on a midstream moored yacht. Liaison with owner. Attended a commercially owned mid-stream swinging mooring with

- failed tackle. Yacht towed to mid-stream Visitors' Pontoon. Liaison with mooring contractor to achieve repair.
- 7.16 18 Oct. Liaison with a yacht owner to return cushions recovered from the River. Commercial tow of a yacht from a yard to her proper mooring following lift-out. Stopped a speeding jetski in the Secondary Channel opposite Warsash. Nature of incident (speed, proximity to other vessels) required issue of a written warning.
- 7.17 19 Oct. Checked lines at the request of a mid-stream mooring holder. Recovered a large branch from the Main Channel near the Preferred Channel Marker at B1.
- 7.18 20 Oct. Recovered an abandoned tender from the foreshore at Swanwick.
- 7.19 21 Oct. Liaison with the owner of a visiting yacht on the midstream Visitors' Pontoon. First aid support to a minor injury incurred at a sailing club.
- 7.20 22 Oct. Assistance given to vessel using scrubbing piles at Warsash. Visit of Harbour Board Chairman, Mrs Eve Evans, widow of the late Board Chairman, Alderman Keith Evans and the Harbour Master to present new 'Alderman Keith Evans Harbour Master's Charity Pursuit Trophy' to the River Hamble Combined Clubs.
- 7.21 23 Oct. Stopped and warned verbally the skipper of a speeding RIB off Warsash. Support to 'Wetwheels' Hallowe'en preparations.
- 7.22 24 Oct. Stopped and advised a swimmer engaged in cleaning his own vessel regarding HSE policy. Tow of a small yacht with propulsion failure from Hamble to her proper mooring. Escorted another yacht at the owner's request from a fuel berth to her proper mooring. Pump-out of inundated RIB at Warsash. Assistance given to a larger vessel in coming alongside Hamble Jetty.
- 7.23 25 Oct. Return of a yacht from the Visitors' Pontoon to her proper mooring following defect rectification. Tow of another yacht from a commercially owned mooring off Hamble to the Visitors' Pontoon for mooring defect rectification.
- 7.24 26 Oct. Preparations for the visit of a large yacht at Warsash.
- 7.25 27 Oct. Tow of a RIB with propulsion failure to a marina berth. Attended a part-sunken tender at a mid-stream mooring. Re-floated and pumped out. Liaison with mooring holder.
- 7.26 28 Oct. Support to Bird Aware bird count.
- 7.27 29 Oct. Strong winds. Light traffic. Attempted to locate a large branch reported to be in the Main Channel near Swanwick. Not found. Support to Hamble Lifeboat in recovery of a small fishing vessel to Warsash.
- 7.28 30 Oct. Continued strong winds and light traffic. Liaison with Hamble Lifeboat regarding the ownership of the fishing vessel at 7.27.

- 7.29 31 Oct. Recovered two large blocks of wood from the Main Channel off Hamble. Liaison with the Crown Estate mooring Contractor. Enhanced moorings check in advance of high winds.
- 7.30 01 Nov. Strong winds. Enhanced moorings checks in advance of high winds. Patrol to Curbridge to check Main Channel access. Liaison with landowner to arrange later removal of a fallen tree.
- 7.31 02 Nov. Increased strong winds with arrival of Storm Ciaran. 60 knot winds locally and tidal surge of around 1m on predicted 4.4m HW. Re-furled loose and flogging jib on a mid-stream moored yacht. Re-positioned numerous fenders.
- 7.32 03 Nov. Post storm enhanced mooring checks. No major incidents to note. Arrival of contractor's barge for Warsash Bridge refurbishment work. Check of a vessel at owner's request. Enhanced checks of vessels following a report of a fuel theft from a Marina in the Upper River. Stern line adjusted (tightened) on a mid-stream moored yacht.
- 7.33 04 Nov. Routine defibrillator checks. Boat coding work.
- 7.34 05 Nov. Light traffic.
- 7.35 06 Nov. Commencement of Warsash Bridge support refurbishment work. Liaison with HM Coastguard and Gosport Lifeboat reporting a vessel being taken to a Marina for emergency lift out (taking on water). Vessel recovered safely.
- 7.36 07 Nov. Liaison with owners of two vessels involved in a berthing collision. Crown Estate pile replacement project preparation.
- 7.37 08 Nov. Further Crown Estate pile replacement project preparation.
- 7.38 09 Nov. While on patrol, observed possible collision damage to a mid-stream moored yacht. Liaison with owner.
- 7.39 10 Nov. Jetwash of midstream Visitors' Pontoon.
- 7.40 11 Nov. Patrol to Botley Mill. Main Channel clear of obstructions.
- 7.41 12 Nov. 11am – 2 minutes' silence observed at Warsash War Memorial.

**REQUIRED CORPORATE AND LEGAL INFORMATION:
Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Management Committee
Date:	8 December 2023
Title:	Environmental Update
Report From:	Director of Culture, Communities and Business Services

Contact name: Alison Fowler

Tel: 01489 576387

Email: Alison.fowler@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to summarise activities relating to the River Hamble Harbour Authority's (RHHA) environmental management of the Hamble Estuary between September and November 2023.

Recommendation

2. It is recommended that the River Hamble Harbour Management Committee:
 - (i) notes and supports the remainder of this report.

Updates

3. Oil Spill Preparedness and Response

The Environment & Development Manager (EDM) has undertaken a comprehensive review of the RHHA Oil Spill Contingency Plan, as is required every 5 years under the Merchant Shipping (Oil Pollution Preparedness, Response and Co operations Convention) Regulations 1998. Particular focus was given to improving elements relating to waste management and to booming options. The Plan received positive feedback from the various statutory consultees and has subsequently been approved by the Regulator (the Maritime & Coastguard Agency) for a further 5 years until November 2028. Formal copies are now being distributed to the official Plan Holders

4. Port Waste Management

The River Hamble Port Waste Management Plan has been re-approved by the Maritime & Coastguard Agency under the Merchant Shipping (Port Waste

Reception Facilities) Regulations 2003 (as amended). A review of the Plan was conducted by the EDM with input from the River's marinas, yards and sailing/yacht clubs, as is required every 3 years. The Plan is now valid until November 2026.

5. **Maintenance Works**

Approvals have been granted for maintenance dredging this winter at Hamble Point Marina and Mercury Yacht Harbour.

RHHA has been working with riparian landowners in the Upper Hamble area to help them identify, manage and, where required, clear leaning or fallen trees posing a risk to the ease or safety of navigation.

6. **M27 bridge drainage**

As the Management Committee is aware, the M27 Bridge drainage feasibility study was programmed for September 2023. The EDM has approached Highways England for an update, which is given here:

.. We are progressing with the replacement of both parapets which is planned to be completed in November.

With respect to the other structural works, our consultant has developed the options report in draft format for replacement of waterproofing, large bridge deck joints, replacement of the protective paint system on the steel beams, concrete repairs to abutments (end supports) and the collection of surface water from the bridge via suspended piped drainage discharging into the proposed upgraded surface water outlets.

We have however had issues with respect to the re-assessment to increase the load carrying capacity enabling the structure to carry abnormal load vehicles with no restrictions which is proving a challenge. This is being reviewed by specialists and as such I am currently unable to provide a deadline at present as older bridges are notoriously difficult to assess / strengthen.

The above comprehensive structures report was due to be issued in November 2023, however subject to reconciliation of the above assessment is more likely to be early 2024.

We still however hope to progress into design in 24/25 as per programme.

7. **Solent Marine Sites Management (SEMS) Responsibilities**

The Environment & Development Manager (EDM) represented RHHA at the Solent Marine Sites Management Group (SEMS MG) meeting in September, and the associated Natural Environment Group (NEG) in November. The annual process ensures that Relevant Authorities such as RHHA are fulfilling duties with regards to monitoring and managing the impacts that activities (as opposed to plans or developments) may be having on the protected sites. The annual monitoring survey results are used to produce the Annual Management Report (AMR), with actions then agreed to be taken forward by NEG.

RHHA Harbour Master has accepted the position of Chair of the SEMS MG for a further 3 years.

The NEG meeting focussed on the disturbance of habitats and species, on water quality and also on biosecurity planning to prevent the spread of invasive non-native marine species. Minutes and presentations at [http://www.solentems.org.uk/sems/Annual Meeting/](http://www.solentems.org.uk/sems/Annual_Meeting/) and [http://www.solentems.org.uk/natural environment group/NEG Meetings](http://www.solentems.org.uk/natural_environment_group/NEG_Meetings)

8. Solent Oyster Restoration Project

The Blue Marine Foundation is preparing the final cut of its film about the creation of the Solent's new native oyster beds. The film features the Hamble site and interviews with RHHA staff. The release date is due by the end of this year and, if available in time, will be shown at the end of this meeting.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

Climate Change Impact Assessment

1. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

2. Climate Change Adaptation. A full assessment of climate change vulnerability was not completed as no decision is required in respect of this report.

3. Carbon Mitigation. A full assessment of carbon mitigation vulnerability was not completed as no decision is required in respect of this report.

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	River Hamble Harbour Management Committee
Date:	8 December 2023
Title:	River Hamble 2023/24 Forecast Outturn and 2024/25 Forward Budget
Report From:	The Director of Corporate Operations and Director of Universal Services

Contact names: Jenny Wadham
Jason Scott

Email: Jennifer.Wadham@hants.gov.uk
Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to present the 2023/24 outturn forecast as at the end of September 2023 and the proposed 2024/25 forward budget to the River Hamble Harbour Management Committee for comment.

Recommendations

2. That the projected outturn for the 2023/24 financial year is noted.
3. That the proposed forward budget is supported by the River Hamble Harbour Management Committee and submitted to the River Hamble Harbour Board for approval.
4. That the requirement to use the Revenue Reserve (RR) to ensure the full annual transfer to the Asset Replacement Reserve (ARR) can be made in both the current and forward year is noted.
5. That the balances held within the reserves and the position on the reserve balances are noted.

Executive Summary

6. For the 2023/24 financial year, the River Hamble is projected to achieve a surplus of £29,000 on revenue funded expenditure, compared to a budgeted surplus of £46,000. To allow for the £42,000 annual transfer to the ARR a transfer of £13,000 from the RR will be required, including £10,000 earmarked from the 2022/23 surplus for this use.
7. In 2024/25 the proposed budgeted surplus on revenue funded expenditure is £38,000, requiring a transfer of £4,000 from the RR to meet the full £42,000 annual transfer to the ARR.
8. With the transfers above, the RR is expected to reduce to a balance of £55,408 by March 2025, well within the maximum balance permitted by the reserves policy of no more than 10% of the gross revenue budget. The ARR is expected to reduce to £290,566 by March 2025 and with interest receivable the Asset Enhancement Reserve (AER) is expected to increase to £88,291.
9. The detailed revised budget for 2023/24, the 2023/24 outturn forecast and the proposed 2024/25 forward budget are set out in Appendices 1 and 2, with the current and projected reserves balances shown in Appendix 3.
10. The forward budget includes a 3% increase to harbour dues, as approved by the River Hamble Harbour Board on 7 July 2023.

2023/24 Forecast Outturn

11. The outturn forecast for 2023/24 as at the end of September 2023 is detailed in Appendix 1. It is projected that a surplus on standard revenue activity of £29,000 will be achieved. This is £17,000 lower than the budgeted surplus of £46,000, but only £3,000 lower than the projected surplus reported to the Committee in June.
12. In April 2022 the Board agreed to increase the annual Asset Replacement Reserve (ARR) contribution to fund the cost of replacing assets in future years from £35,000 to £42,000. This contribution is to be met from the surplus on revenue funded expenditure, supplemented by a £13,000 transfer from the Revenue Reserve (RR).
13. As reported at the June Committee meeting and approved at the July Board, the 2022/23 excess surplus of £10,000 was retained within the RR to fund this anticipated requirement in 2023/24, leaving an additional £3,000 transfer requirement from the RR.
14. Total gross expenditure is projected at £700,000, £26,000 higher than the budgeted £674,000.

15. As previously reported, there is £9,000 pressure on the office expenses budget covering £4,000 one-off expenditure on replacement office chairs and £5,000 for credit card charges relating to income received and in line with actual charges over the last two years, which will be reflected in the forward budget.
16. A small saving was previously expected on boat repairs and maintenance following the purchase of the new vessels, however there is now a £5,000 forecast pressure against this budget this year due to lift outs being required for anti-fouling treatment and initial early servicing requirements for the new vessels. The lower maintenance costs are expected for future years.
17. Staffing costs are projected to be £5,000 higher than budgeted, mainly due to seasonal staffing costs being higher than expected, with the pay award for 2023/24 (which has now been agreed at £1,925 per FTE or 3.88% for grades H and above) being broadly in line with the budgeted provision of 5.2%.
18. Other budget pressures include bathymetric survey costs of £6,000.
19. Total income is projected at £729,000, £9,000 higher than the budgeted £720,000.
20. As previously reported, harbour dues are expected to be £15,000 under budget, due to the budget reflecting commercial late payment surcharges of previous years that the 2022/23 year end position showed are not ongoing.
21. The overachievement of visitor income is even higher than previously expected at £16,000 based on income received for the year to date, and reflecting the sustained popularity and demand since the relaxation of Covid-19 restrictions. Miscellaneous income was expected to be slightly higher than budgeted due to increased levels of harbour consents, however that has now risen to £4,000 due to increased pile line work and black water pump-out facility related income.
22. Total interest of £27,000 is expected, based on the average Bank of England interest rate for the year of 5.03% at the end of September.
23. At the Board meeting on 7th July revised budget changes for 2023/24 were approved in relation to the following:
 - Provision for a £94,000 draw from the ARR for the anticipated expenditure on Warsash Bridge remedial works.
 - Provision for a net £114,000 draw from the ARR for the £174,000 remaining 50% cost of the new patrol vessels (subject to exchange rate fluctuations)

offset by £60,000 expected proceeds from the sale of the current patrol vessels.

The actual net draw for the new patrol vessels is £121,731, being £177,398 for the remaining 50% cost, planned spend of £11,000 for navigational equipment and marine communications for the new vessels, offset by proceeds from the sale of the old patrol vessels of £66,667. The £94,000 forecast for Warsash Bridge remedial works remains unchanged.

2024/25 Forward Budget

24. The proposed 2024/25 forward budget is detailed in Appendix 2 and provides for a surplus of £38,000 on general revenue activities. Therefore, a transfer of £4,000 from the RR will be required to allow for the full £42,000 annual transfer to the ARR.
25. The proposed gross expenditure budget has been set at £704,000, an increase of £30,000 compared with the revised 2023/24 budget, and an increase of £4,000 on the 2023/24 outturn forecast. There has been no inflationary increase to the expenditure budgets, except where specifically referenced below, with every effort being made to mitigate ongoing cost pressures through efficiencies.
26. The salaries forward budget has been increased by £22,000, which includes: a provision for the impact of pay inflation of 3% for 2024/25; uplift of the seasonal staffing budget to meet current requirements; and step progression within salary grades, where applicable. The budget for past pension contributions remains nil (previously costed at £25,000 per annum), as the last actuarial triennial pension valuation confirmed the annual contribution will not need to be reinstated. The next valuation is planned for 2025.
27. Other smaller proposed budget changes include the following increases: -
 - following a business rates revaluation and higher levels of visitor income increasing the turnover rent due to the Crown Estate, the rent and rates budget has been increased by £3,000
 - due to annual inflationary increases for Harbour Assist the budget for office expenses IT charges has been increased by £1,000
 - to reflect actual credit card charges relating to income received over the last two years the budget for office expenses credit card charges has been increased by £5,000
 - a bathymetric survey is planned for 2024/25 and therefore the public jetties & navigational safety budget has been increased by £6,000

28. And the following reductions: -

- the training budget has been reduced by £1,000 to bring it in line with expected expenditure levels based on recent trends.
- the budget for fuel costs has been reduced by £2,000 to reflect current requirements for the new patrol vessels.
- the £1,000 budget for office expenses postage costs has been removed the printing & stationary budget).
- the £1,000 budget for retail related expenditure has been removed, with a corresponding £1,000 removal of the other funding income budget as there are no plans to reintroduce the sale of crabbing equipment, which ceased during the Covid-19 pandemic.
- the budget for environmental maintenance has been amended by £2,000. Actual spend is not expected to reduce, but an element of the spend will be more appropriately included within other expenditure categories.

29. The income budget for 2024/25 has been set at £742,000, an increase of £22,000 compared with the revised 2023/24 budget, and an increase of £13,000 on the 2023/24 outturn forecast.

30. The budget for Harbour Dues has been set at £579,000, an increase of £15,000 on the 2023/24 forecast, reflecting the approved 3% increase to Harbour Dues for 2024.

31. Visitor Income budgets have been increased by £14,000 to £74,000, being broadly in line with the 2023/24 £76,000 forecast and reflective of further increased activity and popularity, which is considered to be sustainable.

32. The budget for miscellaneous income has been increased to £7,000 to bring it more in line with income levels over the past two years.

33. The budget for interest on revenue activities has been increased from £4,000 to £9,000 to reflect the Bank of England base rate of 5.25% at the end of September 2023.

Reserves

34. A detailed breakdown of reserves is shown in Appendix 3.

35. The Harbour Board approved a reserves policy on 18th May 2007 which provided for the following three reserves:

- Asset Enhancement Reserve (AER) - £320,000 for a programme of future opportunities.
 - Asset Replacement Reserve (ARR) - to replace all Harbour Authority Assets and provide maintenance dredges over a 25 year cycle. Originally an annual contribution from revenue was set at £43,000, later reduced to £35,000. On 1 April 2022 the Harbour Board introduced a minimum balance policy of £100,000 and agreed to increase the annual contribution to £42,000, with future increases linked to the Asset Replacement register reporting agreed in principle.
 - Revenue Reserve (RR) - to hold annual surpluses totalling no more than 10% of the gross revenue budget. Any excess to be transferred to the AER, returned to mooring holders or to fund one off revenue budget pressures as approved by the Board.
36. At the July meeting the Board agreed to retain the £10,208 revenue surplus from 2022/23 within the RR to be drawn in 2023/24 to supplement the anticipated revenue surplus for that year in order to make the full £42,000 contribution to the ARR.
37. It is currently forecast that a total draw of £13,000 will be required from the RR to make the full contribution to the ARR, reducing the balance in the RR to £59,408, below the maximum allowed under the reserves policy of £67,400.
38. The budgeted revenue surplus in 2024/25 is £38,000, which will require a draw of £4,000 from the RR to enable the annual £42,000 transfer to be made to the ARR. The RR balance at 31 March 2025 is therefore expected to reduce further to £55,408.
39. As at 31 March 2023, a total of £547,996 was held in reserves, the majority of which relates to the ARR, with this balance regularly reviewed to ensure that it is maintained at an appropriate level to replace the assets of the Harbour Authority as required.
40. The balance in the ARR is expected to reduce to £235,566 by 31 March 2024, after £282,398 expenditure less £66,667 expected income as outlined earlier in this report, offset by the £42,000 annual contribution and £13,000 anticipated interest receivable.
41. There is no planned spend from the ARR in 2024/25. Therefore, with the £42,000 annual contribution and £13,000 estimated interest receivable, the balance in the ARR is expected to increase to £290,566 by 31 March 2025.

42. The balance in the AER is expected to increase to £83,291 by 31 March 2024 following spend of £1,000 on academic studies, although no applications have been received to date, and £5,000 estimated interest receivable.
43. There is no planned spend from the AER in 2024/25. Therefore, with £5,000 interest receivable, the balance in the AER is expected to increase to £88,291 by 31 March 2025.

Impact Assessment

44. This report is in accordance with the budget strategy and the County Council's financial management policy. This policy applies equally to all services and ensures consistent financial management decisions across all services. The proposals outlined in this report are not considered discriminatory.

Consultation and Equalities

45. Consultation and equality impact assessments will be undertaken by the Harbour Authority as appropriate for decisions but are not included within this finance report.

Climate Change Impact Assessment

46. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

47. **Climate Change Adaptation and Mitigation.**

The carbon mitigation tool and climate change adaptation tools were not applicable on this occasion because the decision relates to a programme that is strategic/administrative in nature.

Conclusions

48. This report presents the forecast outturn as at 30 September 2023 and proposed forward budget for 2024/25.
49. The forecast for the current year is expected to be less favourable than the budget, however this was expected and the mitigating provision from the 2022/23 revenue surplus was already in place. However relatively minor draws from the Revenue Reserve are expected in 2023/24 and 2024/25 to ensure the full annual contributions can be made to the Asset Replacement Reserve.
50. The financial position of the River Hamble Harbour Authority is considered to be healthy and well managed and there are no significant concerns or issues to bring to the Committee's attention.

REQUIRED CORPORATE AND LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u> None	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u> None	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act.
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it.
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic.
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it.
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

1.2. This report is in accordance with the budget strategy and the County Council's financial management policy. This policy applies equally to all services and ensures consistent financial management decisions across all services. The proposals outlined in this report are not considered discriminatory.

2. Impact on Crime and Disorder:

2.1. This report does not deal with any issues relating to crime and disorder.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption.
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Given this is an administrative report that deals with the reporting of the financial position there are no climate change impacts specifically associated with this paper. However the climate change assessment tool will be used by the Harbour Authority as appropriate and impact will be detailed in the Harbour Master's environmental report and other reports as relevant.

Appendix 1 – 2023/24 Forecast Outturn as at Period 6 (end of September)

	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast Outturn as at Sept £'000	2023/24 Variance to Budget £'000
EXPENDITURE				
Staff Related				
Salaries	515	515	520	5
Past Pension Contributions	-	-	-	-
Training	2	2	1	(1)
Professional Subscriptions	2	2	2	-
Sub-Total Staff Related	519	519	523	4
Premises				
Rent / Rates	35	35	38	3
Electricity	3	3	3	-
Gas	1	1	2	1
Water / Sewerage	1	1	1	-
Repair & Maintenance	3	3	3	-
Sub-Total Premises	43	43	47	4
Transport				
Repair, Maintenance and Boat Refurbishment	4	4	9	5
Vehicle Running Expenses (Fuel)	7	7	6	(1)
Tools (including Chandlery)	2	2	3	1
Car Allowances / Staff Travel	-	-	-	-
Insurance	2	2	2	-
Sub-Total Transport	15	15	20	5
Supplies & Services				
Office Expenses	38	38	47	9
Environmental Maintenance	4	4	2	(2)
Public Jetties & Navigational Safety	2	2	8	6
Central Department Charges	41	41	41	-
Designated Person	7	7	7	-
Oil Spill Response	5	5	5	-
Sub-Total Supplies & Services	97	97	110	13
GROSS EXPENDITURE	674	674	700	26

Appendix 1 – 2023/24 Forecast Outturn as at Period 6 (end of September)

	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast Outturn as at Sept £'000	2023/24 Variance to Budget £'000
INCOME				
Harbour Dues	(579)	(579)	(564)	15
Crown Estate Funding	(71)	(71)	(71)	-
Visitor Income	(60)	(60)	(76)	(16)
Miscellaneous Income	(3)	(3)	(7)	(4)
Towing Charges	(2)	(2)	(2)	-
Other Funding	(1)	(1)	-	1
Interest	(4)	(4)	(9)	(5)
GROSS INCOME	(720)	(720)	(729)	(9)
NET REVENUE FUNDED EXPENDITURE / (INCOME)	(46)	(46)	(29)	17
INCOME / EXPENDITURE ON RESERVES				
Asset Enhancement	1	1	1	-
Asset Replacement - Projects	-	94	94	-
Asset Replacement - Additions	-	174	188	14
Asset Replacement - Disposals	-	(60)	(67)	(7)
Revenue Reserve	-	-	-	-
Expenditure from Reserves	1	209	216	7
Interest on Reserves				
Asset Enhancement Interest	(2)	(2)	(5)	(3)
Asset Replacement Interest	(5)	(5)	(13)	(8)
Income on Reserves	(7)	(7)	(18)	(11)
NET RESERVES FUNDED EXPENDITURE	(6)	202	198	(4)
TOTAL NET EXPENDITURE	(52)	156	169	13

Appendix 1 – 2023/24 Forecast Outturn as at Period 6 (end of September)

	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast Outturn as at Sept £'000	2023/24 Variance to Budget £'000
RESERVES				
Contribution to Asset Replacement Reserves	42	42	42	-
Transfer To / (From) Revenue Reserves	2	2	(13)	(15)
Transfer To / (From) Asset Enhancement Reserves	2	2	-	(2)
	46	46	29	(17)
Transfer Interest to Reserves	7	7	18	11
Transfers from Reserves	(1)	(209)	(216)	(7)
	6	(202)	(198)	4
TOTAL TRANSFERS TO / (FROM) RESERVES	52	(156)	(169)	(13)

Appendix 1a – Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges

	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast Outturn as at Sept £'000	2023/24 Variance to Budget £'000
Harbour Dues Income				
Marinas and Boatyards	(471)	(471)	(457)	14
River Moorings	(108)	(108)	(107)	1
Total Harbour Dues Income	(579)	(579)	(564)	15
Visitor Income				
Mid Stream Visitors Pontoon	(23)	(23)	(32)	(9)
Warsash Jetty	(23)	(23)	(22)	1
Hamble Jetty	(4)	(4)	(6)	(2)
Commercial and Pleasure Craft Income	(10)	(10)	(16)	(6)
Total Visitor Income	(60)	(60)	(76)	(16)
Office Expenses				
Equipment	1	1	2	1
First Aid Supplies / Health & Safety	1	1	1	-
Printing & Stationery	2	2	2	-
Catering / General	1	1	1	-
Furniture	-	-	4	4
Protective Clothing and Safety Equipment	3	3	3	-
IT Charges	7	7	8	1
Postage	1	1	-	(1)
Subscriptions	2	2	2	-
Promotional Events / Publicity /Publications	3	3	3	-
Retail (Crabbing Equipment)	1	1	-	(1)
Credit Card Charges (re Income Collection)	16	16	21	5
Total Office Expenses	38	38	47	9
Central Department Charges				
Operational Finance	22	22	22	-
Integrated Business Centre / Audit / Tax	6	6	6	-
Democratic Services (Including Venue Hire)	9	9	9	-
Legal Services	3	3	3	-
Solent Forum Contribution	1	1	1	-
Total Central Department Charges	41	41	41	-

Appendix 2 – 2024/25 Forward Budget

	2023/24 Forecast Outturn £'000	2023/24 Revised Budget £'000	Adjust' ments £'000	2024/25 Forward Budget £'000
EXPENDITURE				
Staff Related				
Salaries	520	515	22	537
Past Pension Contributions	-	-	-	-
Training	1	2	(1)	1
Professional Subscriptions	2	2	-	2
Sub-Total Staff Related	523	519	21	540
Premises				
Rent / Rates	38	35	3	38
Electricity	3	3	-	3
Gas	2	1	-	1
Water / Sewerage	1	1	-	1
Repair & Maintenance	3	3	-	3
Sub-Total Premises	47	43	3	46
Transport				
Repair, Maintenance and Boat Refurbishment	9	4	-	4
Vehicle Running Expenses (Fuel)	6	7	(2)	5
Tools (including Chandlery)	3	2	-	2
Car Allowances / Staff Travel	-	-	-	-
Insurance	2	2	-	2
Sub-Total Transport	20	15	(2)	13
Supplies & Services				
Office Expenses	47	38	4	42
Environmental Maintenance	2	4	(2)	2
Public Jetties & Navigational Safety	8	2	6	8
Central Department Charges	41	41	-	41
Designated Person	7	7	-	7
Oil Spill Response	5	5	-	5
Sub-Total Supplies & Services	110	97	8	105
GROSS EXPENDITURE	700	674	30	704

Appendix 2 – 2024/25 Forward Budget

	2023/24 Forecast Outturn £'000	2023/24 Revised Budget £'000	Adjust' ments £'000	2024/25 Forward Budget £'000
INCOME				
Harbour Dues	(564)	(579)	-	(579)
Crown Estate Funding	(71)	(71)	-	(71)
Visitor Income	(76)	(60)	(14)	(74)
Miscellaneous Income	(7)	(3)	(4)	(7)
Towing Charges	(2)	(2)	-	(2)
Other Funding	-	(1)	1	-
Interest	(9)	(4)	(5)	(9)
GROSS INCOME	(729)	(720)	(22)	(742)
NET REVENUE FUNDED EXPENDITURE	(29)	(46)	8	(38)
INCOME / EXPENDITURE ON RESERVES				
Asset Enhancement	1	1	(1)	-
Asset Replacement - Projects	94	94	(94)	-
Asset Replacement - Additions	188	174	(174)	-
Asset Replacement - Disposals	(67)	(60)	60	-
Revenue Reserve	-	-	-	-
Expenditure from Reserves	216	209	(209)	-
Interest on Reserves				
Asset Enhancement Interest	(5)	(2)	(3)	(5)
Asset Replacement Interest	(13)	(5)	(8)	(13)
Income on Reserves	(18)	(7)	(11)	(18)
NET RESERVES FUNDED EXPENDITURE	198	202	(220)	(18)
TOTAL NET EXPENDITURE	169	156	(212)	(56)

Appendix 2 – 2024/25 Forward Budget

	2023/24 Forecast Outturn £'000	2023/24 Revised Budget £'000	Adjust' ments £'000	2024/25 Forward Budget £'000
RESERVES				
Contribution to Asset Replacement Reserves	42	42	-	42
Transfer To / (From) Revenue Reserves	(13)	2	(6)	(4)
Transfer To / (From) Asset Enhancement Reserves	-	2	(2)	-
	29	46	(8)	38
Transfer Interest to Reserves	18	7	11	18
Transfers from Reserves	(216)	(209)	209	-
	(198)	(202)	220	18
TOTAL TRANSFERS TO / (FROM) RESERVES	(169)	(156)	212	56

Appendix 2a – Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges

	2023/24 Forecast Outturn £'000	2023/24 Revised Budget £'000	Adjust' ments £'000	2024/25 Forward Budget £'000
Harbour Dues Income				
Marinas and Boatyards	(457)	(471)	-	(471)
River Moorings	(107)	(108)	-	(108)
Total Harbour Dues Income	(564)	(579)	-	(579)
Visitor Income				
Mid Stream Visitors Pontoon	(32)	(23)	(7)	(30)
Warsash Jetty	(22)	(23)	-	(23)
Hamble Jetty	(6)	(4)	(1)	(5)
Commercial and Pleasure Craft Income	(16)	(10)	(6)	(16)
Total Visitor Income	(76)	(60)	(14)	(74)
Office Expenses				
Equipment	2	1	-	1
First Aid Supplies / Health & Safety	1	1	-	1
Printing & Stationery	2	2	-	2
Catering / General	1	1	-	1
Furniture	4	-	-	-
Protective Clothing and Safety Equipment	3	3	-	3
IT Charges	8	7	1	8
Postage	-	1	(1)	-
Subscriptions	2	2	-	2
Promotional Events / Publicity /Publications	3	3	-	3
Retail (Crabbing Equipment)	-	1	(1)	-
Credit Card Charges (re Income Collection)	21	16	5	21
Total Office Expenses	47	38	4	42
Central Department Charges				
Operational Finance	22	22	-	22
Integrated Business Centre / Audit / Tax	6	6	-	6
Democratic Services (Including Venue Hire)	9	9	-	9
Legal Services	3	3	-	3
Solent Forum Contribution	1	1	-	1
Total Central Department Charges	41	41	-	41

Appendix 3 – Reserves

	Revenue Reserve £	Asset Enhancement Reserve £	Asset Replacement Reserve £	Total £
Balance as at 31 March 2023	72,408	79,291	396,297	547,996
Transfer to ARR from Revenue	(42,000)	0	42,000	0
Asset Replacement - Warsash Bridge Remedial Works	0	0	(94,000)	(94,000)
Asset Replacement - Purchase of New Vessels (Final 50%)	0	0	(177,398)	(177,398)
Asset Replacement - Vessels Navigational Equipment & Marine Communications	0	0	(11,000)	(11,000)
Asset Replacement Disposals - Sale of Old Vessels	0	0	66,667	66,667
Asset Enhancement - Academic studies	0	(1,000)	0	(1,000)
Annual Interest Receivable	0	5,000	13,000	18,000
Net Surplus for the year	29,000	0	0	29,000
Balance at 31 March 2024	59,408	83,291	235,566	378,265
Transfer to ARR from Revenue	(42,000)	0	42,000	0
Annual Interest Receivable	0	5,000	13,000	18,000
Net Surplus for the year	38,000	0	0	38,000
Balance at 31 March 2025	55,408	88,291	290,566	434,265

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HAMPSHIRE COUNTY COUNCIL

Report

Committee	River Hamble Harbour Management Committee
Date:	8 December 2023
Title:	Review of Fees and Charges
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to summarise a review of fees and charges applicable to the River Hamble. It does not cover Harbour Dues for privately owned leisure vessels, which have been reviewed separately and increased by 3%.

Recommendation

2. That the River Hamble Harbour Management Committee recommends to the River Hamble Harbour Board approval of the fees and charges set out below and to advertise them on the River Hamble Harbour Authority's website.

Fees and Charges for Commercial Vessels and Personal Water Craft

3. It is proposed that Harbour Dues for commercial vessels should be adjusted as follows (previous fees in brackets where appropriate). In each case, relevant rationale is given. The principle of a 3% increase, similar to that applied to Harbour Dues, has in general been applied.
 - (i) The charge for a commercial vessel visiting Hamble Harbour: to increase to 16p plus VAT per Gross Registered Tonne (GRT) per visit. There was no increase last year from that set for the previous year (15.5p).
 - (ii) In addition, the charge for commercial vessels visiting the Hamble Harbour and licensed to carry more than 12 passengers which either embark or disembark passengers on public jetties: 62p (61p) plus VAT per passenger.
 - (iii) Additionally, the launching fee for Personal Water Craft (PWC) or Jet Skis should remain at £10 in broad alignment with those levied elsewhere in the Solent.

Fees for Harbour Works' Consents

4. In line with the policy adopted for Harbour Dues, it is proposed that there should be a 3% increase for charges for Harbour Works Consent. Thus, it is proposed that the charges in the following table will be implemented from 1 April 2024. Legacy capital dredge charges have undergone review and simplification to bring them into line with those for development, the procedure and effort for which is similar.

Size of project	Size increment	Proposed total charge for 2024/25
Up to and including 100 sq. metres	Nil	£455 + VAT
Over 100 sq. metres up to 500 sq. metres	Nil	£513 + VAT
Over 500 sq. metres up to 2,500 sq. metres	Nil	£682 + VAT
Over 2,500 sq. metres up to 10,000 sq. metres	Nil	£1274 + VAT
Over 10,000 sq. metres	Nil	£1848 + VAT
A reduced fee for applications which fall within the Harbour Master's delegated powers, and consents for maintenance work to structures etc.	Nil	£175 + VAT
Pre-application consultation fee. Attendance at the Streamlined Consents Meeting and one hour of pre-application consultation will be at no charge.	Nil	£57 per hour + VAT (for every hour or part thereof, after the first hour)
Routine maintenance dredge (per dredge campaign)	Nil	£175 + VAT
Capital dredge of up to 500m ³	Nil	£513 + VAT
Capital dredge of 501m ³ to 2,500m ³	Nil	£682 + VAT
Capital dredge of 2,501m ³ to 10,000m ³	Nil	£1274 + VAT
Capital dredge over 10,001m ³	Nil	£1848 + VAT

5. An additional charge of £57 + VAT is made for each Notice to River Users required in connection with each project.
6. It is further recommended that the Harbour Board adopts the following rates for discretionary services provided by the Harbour Authority for 2023/24:

Service	Rate
Emergency towing to nearest point of safety	Free of charge
Other towing/movement of boats within the Harbour Authority limits (at owners' request)	£93.00 per tow + VAT. An additional hourly rate will apply for operations which take

Service	Rate
	more than one hour.
Use of maintenance piles	£29 (inc VAT) per 24 hours or part thereof. Vessels displaying a valid annual Harbour Dues sticker are entitled to the first 24 hours free of charge.
Specific visits to check on boats for security/damage (at owners request)	£57 per hour + VAT. Minimum charge £27 + VAT
Replacing broken or missing fenders or warps (at owner's request)	£57 per hour + VAT. Minimum charge £29 + VAT, plus 120% of cost of materials used.
Pumping out (to prevent further damage)	£57 per hour + VAT. Minimum charge £29 + VAT
Re-securing or lashing sails and covers (to prevent further damage)	£57 per hour + VAT. Minimum charge £29 + VAT
Re-securing or lashing sails and covers (to prevent further damage)	£57 per hour + VAT. Minimum charge £29 + VAT

Climate Change Impact Assessment

7. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.
8. **Climate Change Adaptation.** Climate change considerations have been applied. There are no climate change applications in considering this decision.
9. **Carbon Mitigation.** Carbon mitigation considerations are not applicable in making decisions in respect of charges made for services already provided.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Management Committee
Date:	8 December 2023
Title:	Forward Plan for Future Meetings
Report From:	Director of Universal Services

Contact name: Jason Scott

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out the key issues which it is anticipated will appear on the River Hamble Harbour Management Committee and Harbour Board agendas in the forthcoming months. The Forward Plan is attached at Appendix 1.

Recommendation

2. That the report be noted.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.

Management Committee Date	Agenda Item	Harbour Board Date
8 December 2023	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Review of Fees and Charges • 2023/24 Forward Budget • Forward Plan for Future Meetings 	12 January 2024
22 March 2024	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Asset Register Review • River Hamble 2023/24 Forecast Outturn and 2024/25 Forward Budget • Forward Plan for Future Meetings 	12 April 2024
14 June 2024	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • River Hamble Final Accounts 2023/24 • Review of Harbour Dues • Proceedings of the Annual Forum • Forward Plan for Future Meetings • Annual Familiarisation Boat Trip 	5 July 2024
20 September 2024	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Forward Plan for Future Meetings 	4 October 2024

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